

S E C R E T

DDA 77-0266

14 January 1977

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training

FROM : [REDACTED]  
Executive Officer, DDA

25X1A

SUBJECT : Liaison With Senior Officials of Other  
Government Agencies and Departments

Attached is a memorandum from Mr. Ben Evans which requests that he be notified when senior officials of the new Administration are briefed. It would be appreciated if you would send a brief note to Mr. Evans, through the undersigned, advising of when and with whom the briefings take place.

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[REDACTED]

Attachments

E2 IMPDET  
CL BY [REDACTED]

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DD/A Registry	Exec Sec Registry
7-0208	77-0041
ES 77-1	

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10 January 1977


MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for Operations  
Deputy Director for Intelligence  
Deputy Director for Science and Technology

SUBJECT : Agreements and Special Relationships with  
Other Government Departments and Agencies

1. Thank you for your submissions on subject. Anticipating a flurry of activity as we brief new Administration officials, it will be necessary for you to satisfy yourself that the DCI, DDCI, or you and your appropriate liaison officers cover and reaffirm as appropriate these ongoing relationships. Most of us are mindful of the Church Committee's caution against "floating authorities," and we would hope that the record will show we have covered all bases in the course of briefing new cabinet officials and various assistant secretaries and other appointees.

2. Now that the Director has indicated a readiness to brief several appointees and we will be getting in touch with others as they are named, it will be your responsibility to flag for him, or the DDCI as appropriate, those items you wish for him to cover lightly, with the understanding that follow-up coverage will be handled at your level with whomever the appointee designates.

3. So that our record may be complete, it is requested that you forward a note or memorandum to me indicating when the material was covered and with whom. You may wish to coordinate across directorate lines; therefore I am forwarding to each of you the submissions of others.



  
B. C. Evans  
Executive Secretary

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Attachments

cc: DCI  
DDCI  
IG  
GC  
Compt

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Office of Logistics (Continued)

Emergency Preparedness, now the Federal Preparedness Agency (FPA). The emergency planning functions of CIA are subject to the guidance of FPA and in responding to that guidance, we are in contact with General Bray and the various office/division heads under him.

Hugh E. Witt  
Administrator for Federal Procurement  
Policy  
Office of Management and Budget

Office of Federal Procurement Policy (OFPP) is concerned solely with federal procurement matters. The Director of Logistics, as senior contracting officer for CIA, is, therefore, the logical interface and liaison with that office. Further, the OFPP is involved with implementation of recommendations by the President's Commission on Government Procurement (COGP). The DD/M&S, in 1973, assigned the responsibility for interfacing with COGP to the Office of Logistics. The current liaison with OFPP is a natural extension of that relationship.

STATINTL

Lawrence Eagleburger  
Deputy Undersecretary for  
Management  
Department of State

Associations with Messrs. Eagleburger and Pieczenik and Ambassador Heck, and including Dr. Watson, are in relation to international terrorism and counter-terrorism.

Steve Pieczenik  
Deputy Assistant Secretary for  
Management  
Department of State

Ambassador L. Douglas Heck  
Director of Office to Combat  
Terrorism  
Department of State

Office of Security

Joseph Kasputys  
Assistant Secretary for Administration  
Department of Commerce

The Special Security Center provides guidance to other Federal agencies on compartmented security matters and maintains the Special Clearance System for the Intelligence Community. At the present time, the Center is in special contact with the Department of Commerce relative to their proposal that a memorandum of understanding be executed regarding the security of foreign intelligence materials provided by the Agency to Commerce. Authority:

STATINTL

Office of Federal Agency Safety  
Programs  
Department of Labor

The Safety Branch of the Physical Security Division maintains contact with the Department of Labor relative to all aspects of the Agency's safety and health programs and to the compilation of data regarding injury/illness claims of Agency employees processed under the various compensation programs. Authority: Title 5, Sect. 7902 Public Law 91-576; Executive Order 11807; Code of Federal Regulations.

Federal Employees' Office of  
Workers' Compensation Programs  
Department of Labor

Federal Protective Service  
General Service Administration

The Headquarters Security Branch and the Domestic Security Branch, Physical Security Division maintains contact with the Federal Protective Service, GSA, on all matters concerning the assignment and use of their officers in Agency facilities. Contact is also maintained with the Federal Protective Service, GSA, relative to thefts in Agency buildings. Authority:

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Fairbanks Highway Research Facility  
Bureau of Public Roads

The Headquarters Security Branch, Physical Security Division, maintains liaison with the Fairbanks Highway Research Facility on matters of common concern due to the proximity of installations. Authority:

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Office of Security (Continued)

Executive Director  
Federal Fire Council  
Department of Commerce

The Safety Branch of the Physical Security Division maintains contact with the Department of Commerce, Federal Fire Council and reports to the Council, on an annual basis, relative to Agency fire losses.

Authority: Title 5, Sect. 7902  
Public Law 91-576; Executive Order 11807; [REDACTED]; Code of Federal Regulations 1010.

STATINTL

Assistant for Information

William D. Blair, Jr.  
Deputy Assistant Secretary of  
Public Affairs  
Department of State

To discuss matters of common concern relating to FOIA and Privacy Act policy, development and implementation. Because of his highly visible and quasi-political position, there is the possibility of his reassignment under a new administration.

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# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Liaison With Senior Officials of Other Government Agencies & Departments

FROM:

Executive Officer, DDA

EXTENSION

NO. DDA 77-0266

DATE 14 January 1977

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom Draw a line across column after each comment.)

1. Director of Security

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2.

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#5:

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6.

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The attached from Ben Evans and [redacted] seems simple enough at first blush but I am not sure it really is. The original inputting on this, done in the late fall of 1976, was extremely difficult to get a handle on and we ended up making incremental contributions. It was never clear the level they wanted to focus on vis-a-vis the liaison so the net result is that the product, attached, as it applies to this Office has a strange uneven tone.

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Please review and suggest the best way to alert Office components so that Ben's [redacted] new STATINTL requirement gets its proper attention.

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DD/P&M

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